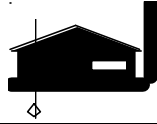


APPLICATION FOR EMPLOYMENT

OKLAHOMA CITY



HOUSING AUTHORITY

The Oklahoma City Housing Authority (OCHA) is an equal employment opportunity employer. Applications for all positions are considered without regard to race, creed, color, national origin or citizenship status, pregnancy, sex, religion, age, disability, military status or any other legally protected status.

(PLEASE PRINT)

LAST NAME	FIRST NAME	MI	DATE
STREET ADDRESS	CITY, STATE, ZIP CODE		HOME PHONE _____
POSITION DESIRED	MINIMUM SALARY ACCEPTABLE \$ _____ PER MONTH		MESSAGE PHONE _____ SPEAK TO: _____
Are you 18 or over? <input type="checkbox"/> YES <input type="checkbox"/> NO	Have you pleaded "No Contest" or been convicted of a felony in the past 7 years? <input type="checkbox"/> YES <input type="checkbox"/> NO I understand the information concerning convictions will not necessarily disqualify me from employment. Explain _____		SOCIAL SECURITY NO.
			LIST FOREIGN LANGUAGES YOU SPEAK: _____

Do you have the legal right to work in the U. S.? YES NO If hired, proof of citizenship or right to work in the U. S. will be required.

ANSWER ONLY IF REQUIRED FOR POSITION: Do you have a current Oklahoma Driver License? <input type="checkbox"/> YES <input type="checkbox"/> NO Type: <input type="checkbox"/> Operator <input type="checkbox"/> Chauf. <input type="checkbox"/> Comm'l Accidents or offenses in the past three years: _____	LICENSE NUMBER _____	HAVE YOU EVER BEEN EMPLOYED WITH OCHA? <input type="checkbox"/> YES <input type="checkbox"/> NO WHEN? _____
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EDUCATION	ELEMENTARY	HIGH SCHOOL	COLLEGE/UNIV.	GRADUATE
School Name/Location				
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Major				
Diploma/Degree				

VOCATIONAL OR OTHER JOB-RELATED SPECIALIZED TRAINING:	Course Length		Completed	
			YES	NO

Are you an OCHA Resident? YES NO When are you available to begin work? _____

DO NOT WRITE BELOW THIS LINE

Reviewed by: _____ Date: _____ Interviewed by: _____ Date: _____ W/C: _____ D/L: _____ Change Anniversary Date to: _____	Start Date: _____ Position Title: _____ Starting Range: _____ Step: _____ Salary: \$ _____ Supervisor Approval: _____ Date: _____ Dept. Head Approval: _____ Date: _____ Personnel Review: _____ Date: _____ Exec. Director Approval: _____ Date: _____ Test Results: Filing: _____ Spelling: _____ Numbers: _____ 10 Key: _____ Grammar: _____ Typing Speed: _____ Typing Errors: _____
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EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender, national origin, handicap, or other protected status.

EMPLOYER	TELEPHONE	DATES EMPLOYED		WORK PERFORMED
	()	FROM	TO	
ADDRESS				
JOB TITLE		HOURLY RATE OR SALARY		
SUPERVISOR		STARTING	FINAL	
REASON FOR LEAVING				
EMPLOYER		TELEPHONE		WORK PERFORMED
	()	FROM	TO	
ADDRESS				
JOB TITLE		HOURLY RATE OR SALARY		
SUPERVISOR		STARTING	FINAL	
REASON FOR LEAVING				
EMPLOYER		TELEPHONE		WORK PERFORMED
	()	FROM	TO	
ADDRESS				
JOB TITLE		HOURLY RATE OR SALARY		
SUPERVISOR		STARTING	FINAL	
REASON FOR LEAVING				
SPECIAL SKILLS AND QUALIFICATIONS:				
Summarize special skills and qualifications acquired from employment or other experience _____				

If you need additional space, please continue on a separate sheet of paper.

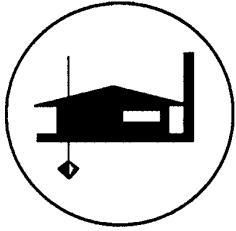
APPLICANT'S STATEMENT

I certify that the answers given on this Application for Employment are true and complete to the best of my knowledge. I hereby authorize any current or former employer to release to the Oklahoma City Housing Authority (OCHA) information pertaining to all statements provided by me on this Application for Employment, any attachments, and/or any verbal statements made by me to determine the accuracy of my statements and the appropriateness of my application for employment. I release the OCHA and any and all current and/or former employers from any liability for good faith statements which are provided in response to this application.

I understand that false or misleading information given in my application, attached statements/résumés, and/or interview(s) may disqualify me from employment or result in discharge.

I understand that neither this document nor any offer of employment from the OCHA constitutes an employment contract unless a specific document to that effect is executed by the OCHA and me in writing. This Application for Employment shall be considered active for a period of three (3) months.

SIGNATURE



OKLAHOMA CITY HOUSING AUTHORITY

NOTICE

EACH JOB APPLICANT, UPON A CONDITIONAL OFFER OF EMPLOYMENT, WILL BE REQUESTED TO UNDERGO PREEMPLOYMENT ALCOHOL AND DRUG TESTING. THE APPLICANT'S REFUSAL TO UNDERGO TESTING OR A CONFIRMED POSITIVE TEST RESULT MAY BE USED AS THE BASIS FOR REFUSING TO HIRE THE APPLICANT.