



March 16, 2020

## ATTENTION RESIDENTS

To prevent the spread of illness, and specifically COVID-19 (coronavirus), the Oklahoma City Housing Authority (OCHA) is taking the following measures for residents and employees:

- **Our Management Staff will be onsite working, but the development offices will be closed to the public. If you need assistance during this time, please contact your property manager by phone or email. You can leave work orders and other requests in the drop box or under the office door.**
- **All common areas will be closed and unavailable effective immediately and until further notice. This will help limit the amount of congregating/gathering taking place at your property.**
- All common areas will be cleaned and disinfected and then closed; they will be cleaned and disinfected upon reopening. We will notify you when common areas are reopened.
- It is recommend all residents practice social distancing during this period.
- Laundry facilities will remain open; however, we strongly encourage anyone using the laundry facilities to practice social distancing, which means keeping at least six feet between yourself and others.
- We ask that you encourage any guests or visitors to your property who are sick to stay home.
- Individuals partaking in the afternoon meal will have their hands sanitized before entering the cafeteria/activities area. If anyone is coughing or sneezing, will be asked to leave. Please do not form a line, keep social distance, recommend six (6) feet apart. Any individual that refuses sanitary measures will also be asked to leave the immediate area. All meals will be prepared and packaged so that the individual may take the meal to their unit.
- All activities and group gatherings are canceled until further notice.
- **Transportation:** Current Oklahoma City Housing Authority (OCHA) bus transportation is suspended until further notice. You may contact EMBARK Transit at (405) 297-1331 or (405) 235-7433 or visit their website <https://embarkok.com/connect/service-center> to request Senior and Disability Services.
- If you develop symptoms, such as fever, cough, and/or difficulty breathing, and have been in close contact with someone known to have COVID-19 or have traveled from an area with ongoing spread of coronavirus, call your health care provider or COVID-19 hotline at 877-215-8336 for recommendation first.
- If you do not have an existing primary care provider, suggestion only, you may call one of the following:

**Variety Care Locations:**

- 2617 General Pershing Blvd (405) 632-6688
- 500 SW 44<sup>th</sup> Street (405) 232-0616
- 5320 N Portland Ave (405) 946-4444
- 4023 NW 10<sup>th</sup> Street (405) 632-6688

**Other:**

- OKC County Health Department: (405) 427-8651
  - Gary Cox Partner Building & Health Clinic: (405) 419-4200
  - West Health Clinic: (405) 419-4150
  - Southern Oaks Health Clinic: (405) 419-4119
- **If your health care provider confirms that you have contracted COVID-19, we ask that you notify your property manager quickly.** In keeping with HIPAA and other healthcare policies, you are not required to do so, but we ask that for the safety of our residents and staff you make us aware of your diagnosis by calling your property manager.

We understand that the closure of common spaces is an inconvenience and might be disruptive to your routine. The health and safety of our residents is our top priority, and as such, we must take these measures to help keep you and your families healthy.

OCHA Management